



# CDFI Equitable Recovery Program (CDFI ERP) Pre-Application Overview

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May 2022

COMMUNITY DEVELOPMENT FINANCIAL INSTITUTIONS FUND

[www.cdfifund.gov](http://www.cdfifund.gov)

# Agenda



CDFI Fund Overview

FY 2022 CDFI ERP Overview

Critical Preparations To Apply for the CDFI ERP

How to Contact Us and Next Steps

- Note: Capitalized terms not defined herein shall have the meaning specified in the CDFI ERP Notice of Funds Availability (NOFA).

# About the CDFI Fund



## OUR MISSION

The CDFI Fund's mission is to expand economic opportunity for underserved people and communities by supporting the growth and capacity of a national network of community development lenders, investors, and financial service providers.

# About the CDFI Fund



## OUR VISION

The vision of the CDFI Fund is an America in which all people and communities have access to the investment capital and financial services they need to prosper.

# About the CDFI Fund



The CDFI Fund supports investments in low-income communities through our assistance programs

- Bank Enterprise Award Program (BEA Program)
- Capital Magnet Fund (CMF)
- CDFI Bond Guarantee Program (BG Program)
- Community Development Financial Institutions Program (CDFI Program)
- Native Initiatives and Native American CDFI Assistance Program (NACA Program)
- New Markets Tax Credit Program (NMTC Program)
- Small Dollar Loan Program (SDL Program)
- Economic Mobility Corps (EMC)
- CDFI Rapid Response Program (CDFI RRP)
- CDFI Equitable Recovery Program (CDFI ERP)

# CDFI Equitable Recovery Program



The Consolidated Appropriations Act, 2021 (Section 523 of Division N; Pub. L. No. 116-260) provided \$1.75 billion in supplemental appropriations to remain available until expended for the Community Development Financial Institutions Fund (CDFI Fund) to provide grants to CDFIs to respond to the economic impact of the COVID–19 pandemic. The CDFI ERP Awards will be made to CDFIs to:

- expand lending, grant making, and investment activity in low- or moderate-income communities and to borrowers that have historically experienced significant unmet capital or financial services needs and were disproportionately impacted by the COVID-19 pandemic; and
- catalyze growth in the financial and organizational capacity of CDFIs for the purpose of carrying out CDFI ERP activities.

# Eligibility for CDFI ERP Awards



To be eligible for a CDFI ERP Award, organizations must

- be certified by the CDFI Fund as CDFIs as of the date of the Notice of Funds Availability (NOFA);
- be able to demonstrate a track record of serving ERP-Eligible Geographies; and
- meet certain financial management criteria and be in compliance with all outstanding CDFI awards, allocations, or bond guarantee requirements, including benchmarks for programmatic/financial safety and soundness.

# Critical Preparations to Apply for CDFI ERP



CDFIs interested in applying for CDFI ERP Awards must have active

- Employer Identification Number (EIN) and Unique Entity Identifier (UEI) Number
- SAM.gov Account
- Grants.gov Account
- AMIS Account



# UEI and EIN



- Ensure that the named CDFI ERP Applicant has a current and valid UEI.
- Ensure that the named CDFI ERP Applicant has a current and valid EIN.
- Ensure the UEI and EIN of the named Applicant are entered accurately in SAM.gov and AMIS. Applications submitted with the UEI or EIN of a parent or an affiliate organization will be rejected.
- Applicants are encouraged to start the process now in order to secure these numbers before the Application due date.

# SAM Registration



- Registration in SAM.gov is a pre-requisite to applying for CDFI ERP. Applicants without a valid and active SAM.gov account will be unable to submit the required SF-424 and will not be considered for a CDFI ERP Award.
- Register for or verify that you have an active and valid System for Awards Management (SAM) account ([www.SAM.gov](http://www.SAM.gov)). Must be renewed annually.
- SAM is the award management system of the General Services Administration. It is not maintained by the CDFI Fund. Contact the Federal Service Desk at 1-866-606-8220 for technical assistance or visit [www.fsd.gov](http://www.fsd.gov).
- SAM requires the submission of an Entity Administrator notarized letter as part of the registration process. Please review the instructions carefully by visiting [www.fsd.gov](http://www.fsd.gov).
- It may take four weeks or longer for both new SAM applicants and applicants that need to re-activate an existing [SAM.gov](http://SAM.gov) account.

# Grants.gov



- Register for or verify that you have an active and valid account.
- Applicants will submit the SF-424 Application materials through Grants.gov.
- Email [support@grants.gov](mailto:support@grants.gov) or call 1-800-518-4726 for technical assistance. This system is not maintained by the CDFI Fund.
- Applicants are encouraged to start the process now and well before the Application due date.

# AMIS



- Applicants will submit most Application materials through the CDFI Fund's Award Management Information System (AMIS).
- If you don't already have an AMIS account, you must create one at [amis.cdfifund.gov](https://amis.cdfifund.gov). Click the link for "Login" and then select "Join our Community."
- An Applicant is required to designate at least one Authorized Representative and Point of Contact in its AMIS account (Authorized Representatives may NOT be consultants).
- Applicants can also submit Service Requests in AMIS.
- Applicants are encouraged to start the process now and well before the Application due date.

# Contact Us and Next Steps



## Three Ways to Contact Us:

1. Submit a Service Request in the CDFI Fund's Awards Management Information System (AMIS). For help, email [AMIS@cdfi.treas.gov](mailto:AMIS@cdfi.treas.gov).
  2. Email [erp@cdfi.treas.gov](mailto:erp@cdfi.treas.gov) to reach the CDFI ERP team.
  3. Contact the CDFI Fund Help Desk at (202) 653-0421 for technical assistance.
- Watch for the CDFI ERP NOFA in the Federal Register.
  - Register in GovDelivery to hear about additional webinars and CDFI Fund announcements. Here's the link to subscribe:  
<https://service.govdelivery.com/accounts/USTREASCDFI/subscriber/new>
  - Visit [www.cdfifund.gov/erp](http://www.cdfifund.gov/erp) for the latest CDFI ERP news and updates.