



U.S. DEPARTMENT OF THE TREASURY  
COMMUNITY DEVELOPMENT  
FINANCIAL INSTITUTIONS FUND

# User Guide for Applications to the CDFI Bond Guarantee Program

(For External Users)

Version 1 November, 2018

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## 1. Overview

The **CDFI Bond Guarantee Program** makes debt available to Community Development Financial Institutions (CDFI) from the Federal Financing Bank (FFB). Enacted through the Small Business Jobs Act of 2010, the CDFI Bond Guarantee Program provides long-term, low-cost capital that can be used to spur economic growth and jump start community revitalization. Through the CDFI Bond Guarantee Program, Qualified Issuers (CDFIs or their designees) apply to the CDFI Fund for authorization to issue bonds worth a minimum of \$100 million; these bonds are in turn guaranteed by the Secretary of the Treasury. The bonds provide CDFIs with access to substantial capital that is then used to reignite the economies of some of our nation's most distressed communities. Unlike other CDFI Fund programs, the CDFI Bond Guarantee Program does not offer grants, but is instead a federal credit subsidy program designed to function at no cost to taxpayers.

This user guide should help the External Users and External Admin Users to easily navigate through the CDFI Fund's Awards Management Information System (AMIS) for the submission of applications to the CDFI Bond Guarantee Program, including the following:

- Registering users and creating profiles.
- Instructing External Users/Admin Users on how to create, review and provide documents for the Applications.
- Instructing External Users/Admin Users on how to submit/resubmit Qualified Issuer Applications and Guarantee Applications.

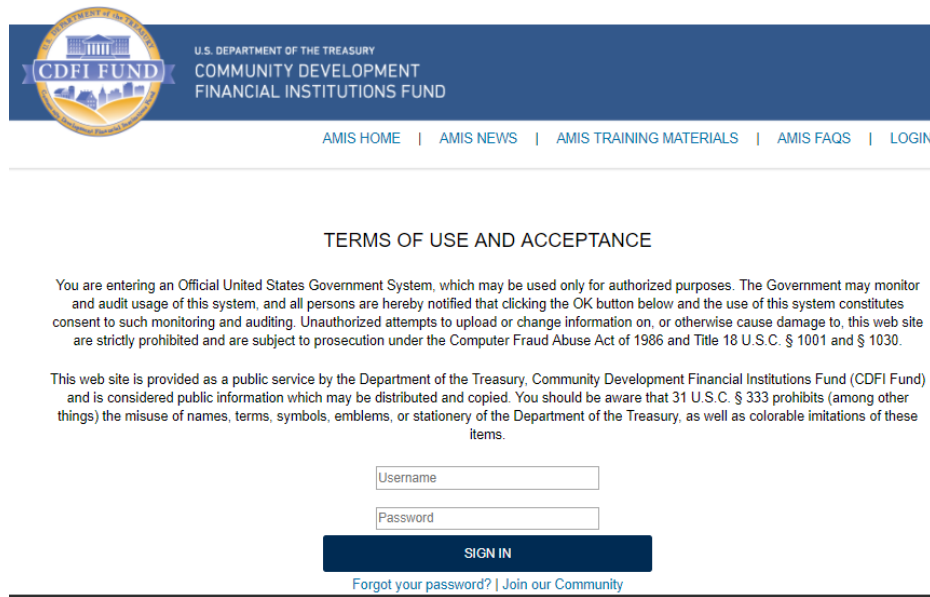
## 2. Getting Started

Open a browser and enter the URL <https://amis.cdfifund.gov/s/AMISHome> to login to the AMIS portal.

## 3. External User/External Admin User Navigation

### 3.1. How to Log in as an External User/External Admin User

Enter your username and password then click **Sign In**.



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Username

Password

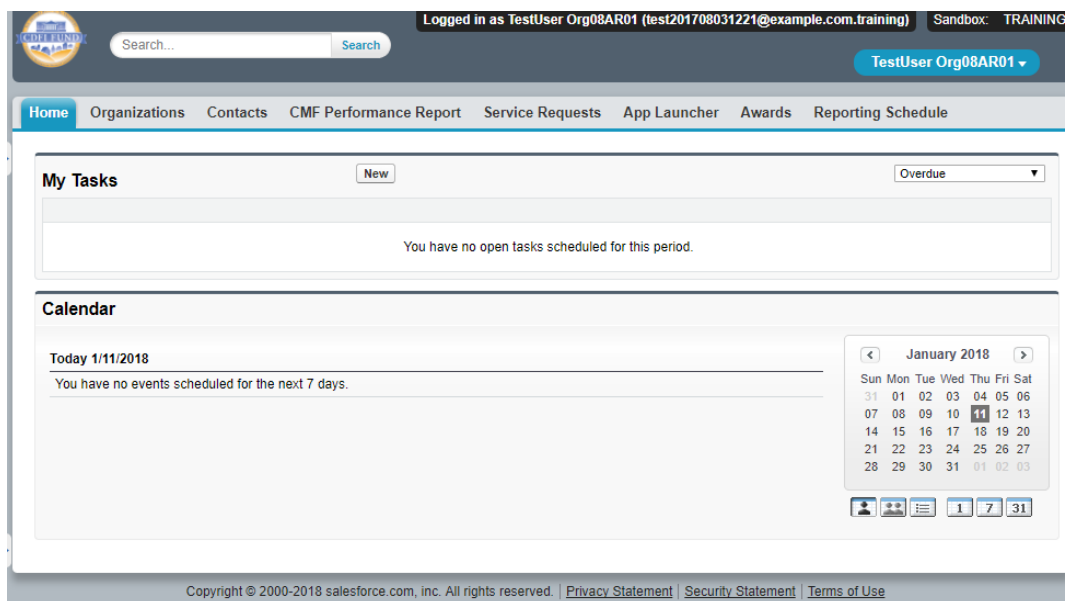
**SIGN IN**

[Forgot your password?](#) | [Join our Community](#)

**Recommendation:** Use strong passwords, which include numbers, special characters and letters with a length of at least 10 characters.

### 3.2. Portal Overview

Once you log in the following screen will be presented.



Logged in as TestUser Org08AR01 (test201708031221@example.com.training) Sandbox: TRAINING

TestUser Org08AR01

Home Organizations Contacts CMF Performance Report Service Requests App Launcher Awards Reporting Schedule

#### My Tasks

New Overdue

You have no open tasks scheduled for this period.

#### Calendar

Today 1/11/2018

You have no events scheduled for the next 7 days.

January 2018

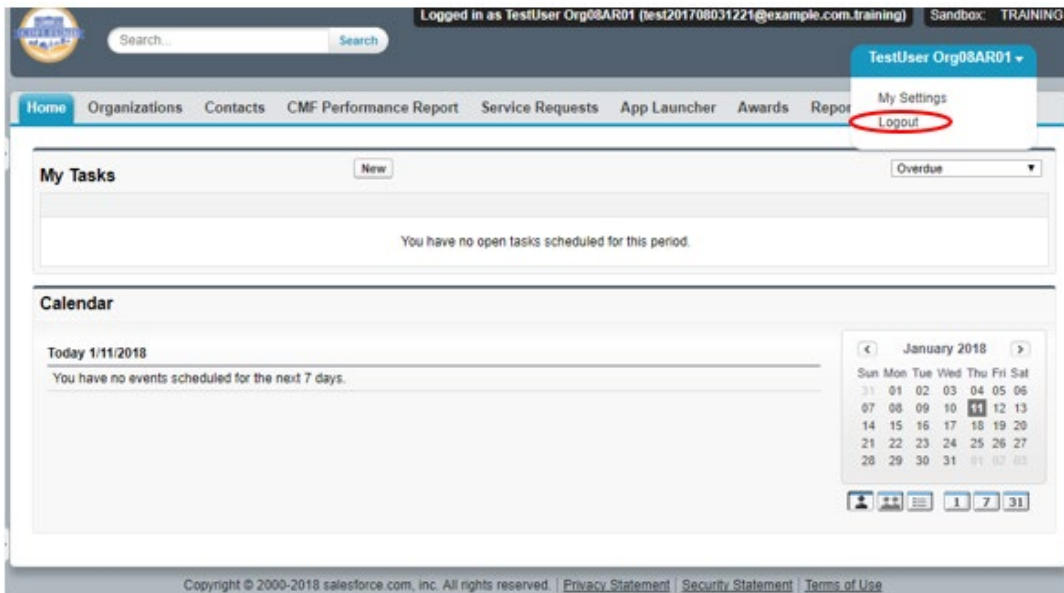
Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	01	02	03

1 7 31

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### 3.3. How to Log out as an External User/External Admin User

To log out of the AMIS application, simply click on your username on the right-side top corner and select the **Logout** option.



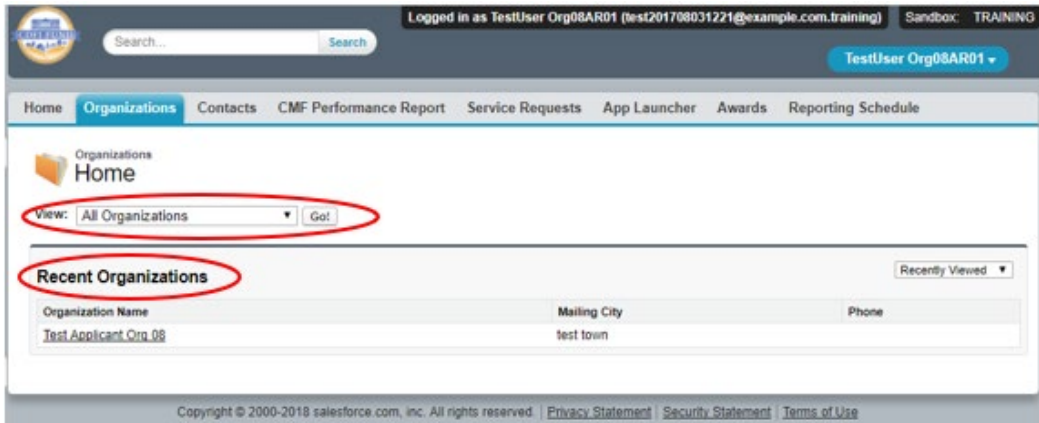
## 4. Qualified Issuer (QI) Application

There are separate eligibility criteria for an organization to become a Qualified Issuer (QI) for the purposes of the CDFI Bond Guarantee Program. Please ensure that the necessary criteria are met prior to applying to become a QI. Eligibility requirements are contained in the Notice of Guarantee Authority (NOGA) that is published each year at the beginning of an application round.

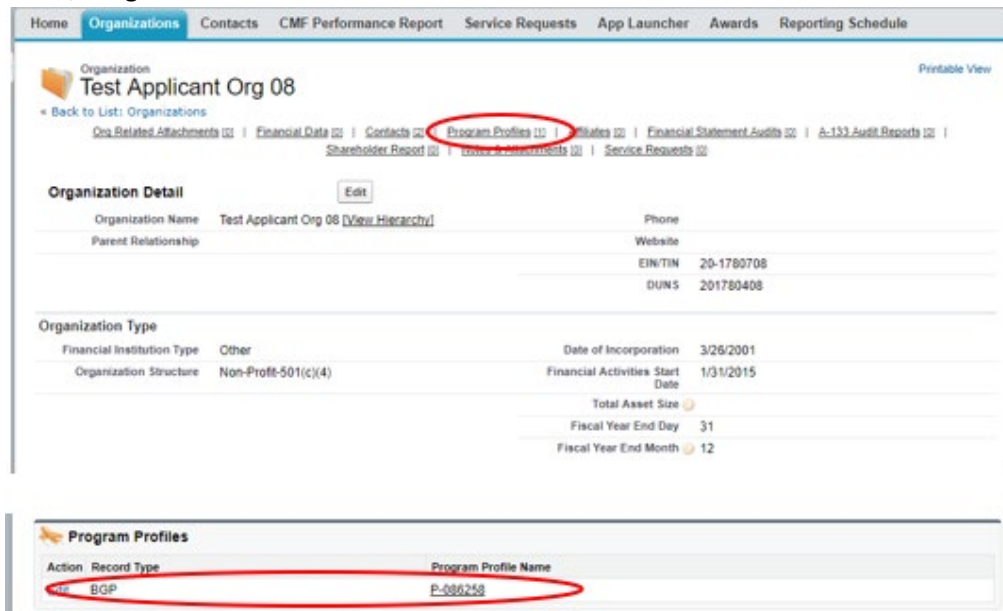
Existing Qualified Issuers already approved prior to FY 2019 will already be set up as Approved QIs and do not need to resubmit a new QI Application. They may move on to the QI Portion of the Guarantee Application which begins in section 5.

### 4.1. How to create a new QI Application

1. Log into the application and navigate to the **Organizations** tab. On the **Organizations** tab located and click on your Organization Name.



2. Once you are on your **Organization** page, navigate to the **Program Profiles** section by clicking on the **Program Profiles** link or scroll down to the section. Within the **Program Profiles** section click on the **BGP**, Program Profile Name link.



3. On the BGP Program Profile page for your **Organization**, navigate to the **QI Applications** section by clicking on the **QI Applications** link or scroll down to the section. Within the **QI Applications** section click on the **'New QI Application'** button.

Home Organizations Contacts CMF Performance Report Service Requests App Launcher Awards Reporting Schedule

Program Profile **P-086258** Printable View  
 Back to List: Organizations

Associated CDFIs **QI Applications** Guarantee Applications

**Program Profile Detail** Edit

**Organization Data**

Organization	Test Applicant Org 08	Record Type	BGP
EIN/TIN	20-1780708	Program Profile Name	P-086258
DUNS	201780408		
Federal Regulator			
FDIC Cert. # / NCUA Charter #			

**Headquarters and Geographic Markets**

Geographic Market Served	
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**System Information**

Created By	Shaukat Sufian, 12/11/2017 10:49 PM	Last Modified By	Shaukat Sufian, 12/11/2017 10:49 PM
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Edit

**Associated CDFIs** Add CDFIs  
 No records to display

**QI Applications** New QI Application  
 No records to display

**Guarantee Applications** New Guarantee Application

- On the New QI Application edit screen, complete the Application Contacts section and click **Save**.

**Tip:** Do not edit the Program Profile field.

Home Organizations Contacts CMF Performance Report Service Requests App Launcher Awards Reporting Schedule

**QI Application Edit** Save Save & New Cancel

**Information** Required Information

Application Status	In Progress	Program Profile	P-086258
		Notice Template	

**Application Contacts**

Authorized Representative Name	<input type="text"/>
Application Point of Contact Name	<input type="text"/>

**Authorized Representative Signature**

Signature Attestation  By selecting the checked box, I hereby consent to conducting this transaction by electronic means, and I hereby agree that I have executed an electronic process that constitutes, and provides the CDFI Fund with, my electronic signature, which shall be treated as an original signature and as having signed this Application, just the same as a pen-and-paper signature. I hereby acknowledge that all information contained in this Application and any attachments or supplements thereto will be subject to disclosure pursuant to the Freedom of Information Act (FOIA) 5 USC 552, et seq.; I hereby certify that all of the information that the Applicant has provided in this Application is true, correct, and complete to the best of my information, knowledge and belief; I hereby certify that the execution and submission of this Application has been duly authorized by the governing body of the Applicant, and hereby certify that I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, title 218, Section 1001).

Signature

Authorized Representative Signature

Date

Save Save & New Cancel

## 4.2. How to provide Application Documents

1. On the newly created **QI Application**, once saved initially, you can review and edit the **Application Contacts**. Begin providing application documents by clicking on the **'View Application'** button.

The screenshot displays a web application interface for a QI Application. At the top, there is a navigation menu with links: Home, Organizations, Contacts, CMF Performance Report, Service Requests, App Launcher, Awards, and Reporting Schedule. The main header shows 'QI Application QIA-000022' and a 'Pinable View' option. A green notification bar states 'QI Application has been saved.' Below this, there is a '+ Back to List: Organizations' link. The 'QI Application Detail' section includes an 'Edit | View Application' button, with 'View Application' circled in red. The application details are as follows:

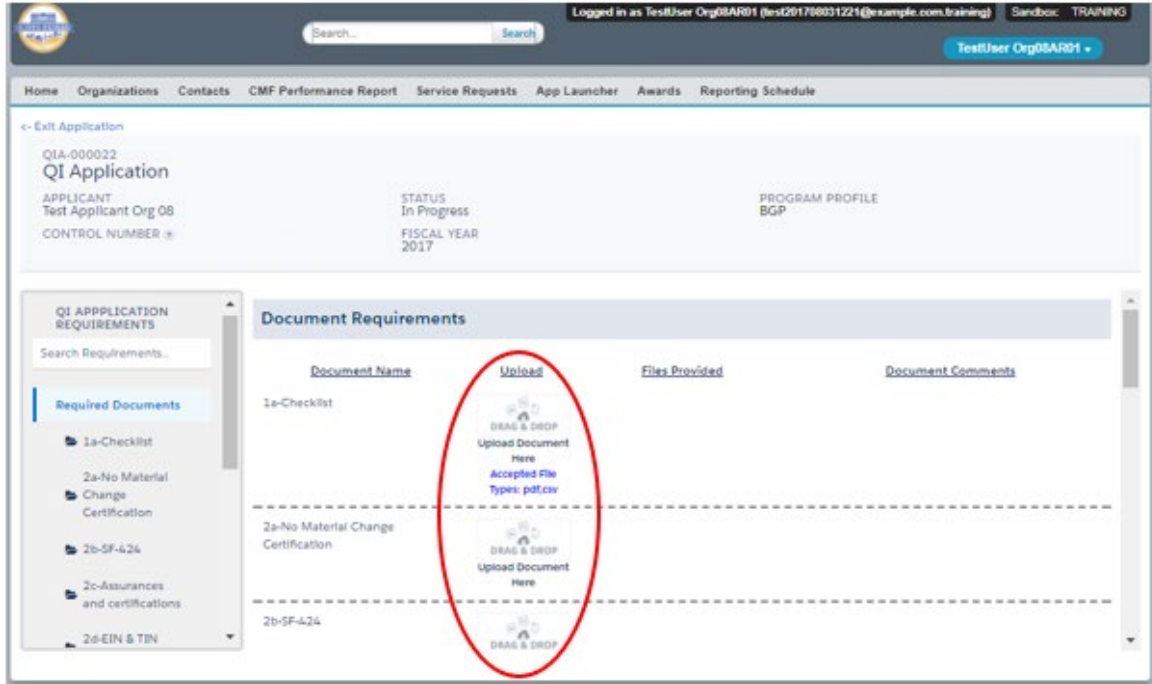
QI Application	QIA-000022	Organization	Test Applicant Org 00
Application Status	In Progress	Program Profile	P-000000
		Notice Template	WAT Notice

The 'Application Contacts' section has fields for Authorized Representative Name, Authorized Representative Email, Application Point of Contact Name, and Application Point of Contact Email. Below this is the 'Authorized Representative Signature' section, which includes a 'Signature Attestation' text block and a signature field. The attestation text reads: "By selecting the checked box, I hereby consent to conducting this transaction by electronic means, and I hereby agree that I have executed an electronic process that constitutes, and provides the CDFI Fund with, my electronic signature, which shall be treated as an original signature and as having signed this Application, just the same as a pen-and-paper signature. I hereby acknowledge that all information contained in this Application and any attachments or supplements thereto will be subject to disclosure pursuant to the Freedom of Information Act (FOIA), 5 USC 552, et seq.; I hereby certify that all of the information that the Applicant has provided in this Application is true, correct, and complete to the best of my information, knowledge and belief; I hereby certify that the execution and submission of this Application has been duly authorized by the governing body of the Applicant, and hereby certify that I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, title 28, Section 1001)." There are fields for 'Signature' and 'Date' with an 'Authorized Representative Signature' label. At the bottom, there is another 'Edit | View Application' button.

2. On the Document portion of the **QI Application**, the left pane displays the required documents for the QI Application. The documents that are required as part of each year's **QI Application** are listed in the 'QI Application' document. You may view a copy on the CDFI Fund's website at <http://www.cdfifund.gov/bond>. On the right side of the page is the drag and drop area. Select the required document from your computer and drag it to the appropriate upload area. For all fields listed as requiring a document, a document must be uploaded. For any document the applicant believes does not apply to its application, a simple document should be uploaded that states *'Not Applicable'*. The type of document required for a particular field (i.e. '.doc .pdf .xls, etc.) is listed in the QI Application document referenced above. Only that type of document may be uploaded to that field.

**Tip:** The file size limit is 25MB per file. If a file is larger than 25MB, adjust the file size and upload multiple documents to fulfill the requested document requirement. More than one document may be uploaded to each required document field if necessary.





#### 4.3. How to submit your QI Application

1. Once you drag and drop the document, it is automatically saved. After all required documents are provided, scroll to the bottom of the page to read the **Attestation** and, if prepared to submit, **Submit** the application.

#### Attestation

By selecting the checked box: I hereby consent to conducting this transaction by electronic means, and I hereby agree that I have executed an electronic process that constitutes, and provides the CDFI Fund with, my electronic signature, which shall be treated as an original signature and as having signed this Application, just the same as a pen-and-paper signature; I hereby acknowledge that all information contained in this Application and any attachments or supplements thereto will be subject to disclosure pursuant to the Freedom of Information Act (FOIA) 5 USC 552, et seq.; I hereby certify that all of the information that the Applicant has provided in this Application is true, correct, and complete to the best of my information, knowledge and belief; I hereby certify that the execution and submission of this Application has been duly authorized by the governing body of the Applicant; and hereby certify that I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, title 218, Section 1001).

Please check the box to agree and submit the application.

2. Once you **Submit** your application, the status of the application will be submitted, and you will not be able to provide additional documents. The Control Number will now be visible on your QI Application screen.

The Authorized Representative and/or Application Point of Contact will receive email correspondence from the system regarding the application status.

### 5. Guarantee Application, QI Portion

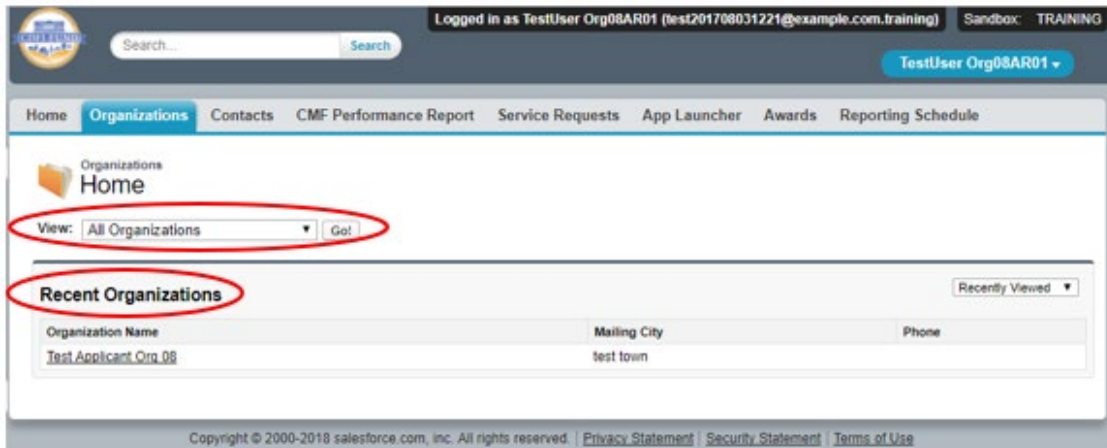
The BGP Guarantee Application consists of two portions, the QI Portion and the Eligible CDFI (ECDFI) Portion. Both parts of the application may be worked on concurrently, however it is recommended that the QI Portion of the Guarantee Application be started and saved first so it can be linked to the potential ECDFI applicants more easily in AMIS.

Only previously approved Qualified Issuers or Organizations that have submitted the QI Application can create and submit a QI Portion of a Guarantee Application. The original QI Application does not need to be approved prior to submitting a QI Guarantee Application, but the QI Application will need to be approved by the BGP before a Guarantee Application is approved.

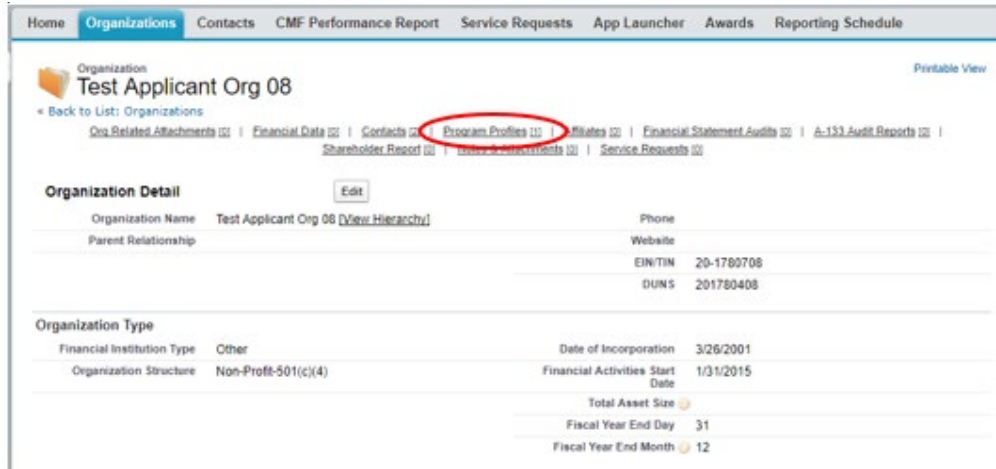
### 5.1. How to associate potential ECDFIs to your Program Profile

1. Potential ECDFIs that will form part of the Bond Guarantee are added in the QI Guarantee Application on the QI Guarantee Application screen and are labeled as an Associated CDFI within AMIS. These are the potential ECDFIs that will be recipients of funds in the Bond Loan, should the application be approved. To add the potential ECDFIs to your QI Guarantee Application, log into the application and navigate to the **Organizations** tab. On the **Organizations** tab, locate and click on your Organization Name.

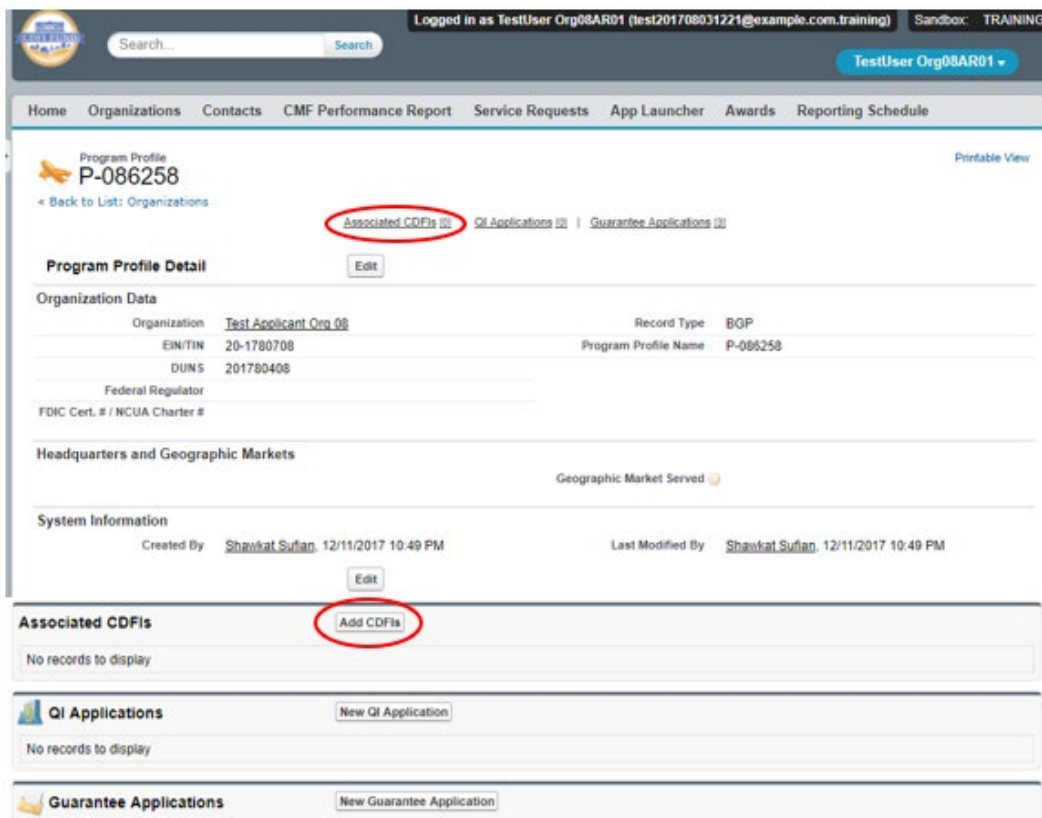
Please note that if you inadvertently add incorrect Associated CDFIs to your Program Profile, before submitting your application, you will need to contact the Help Desk to correct that issue.



2. Once on your **Organization** page, navigate to the **Program Profiles** section by clicking on the **Program Profiles** link or scroll down to the section. Within the **Program Profiles** section click on the BGP, Program Profile Name link.

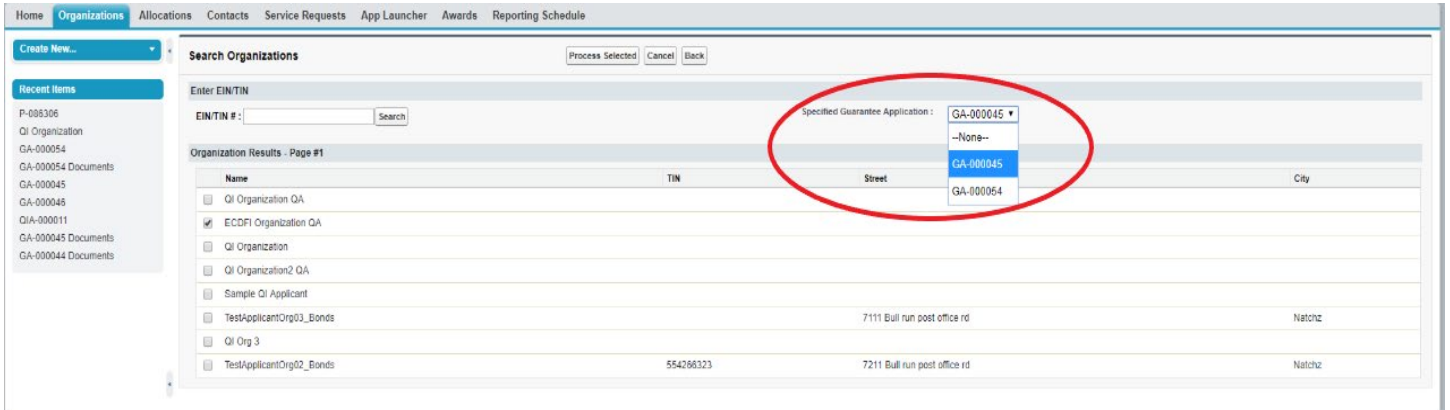


- On the BGP Program Profile page for your **Organization**, navigate to the **Associated CDFIs** section by clicking on the **Associated CDFIs** link or scroll down to the section. Within the **Associated CDFIs** section, click on the 'Add CDFIs' button.

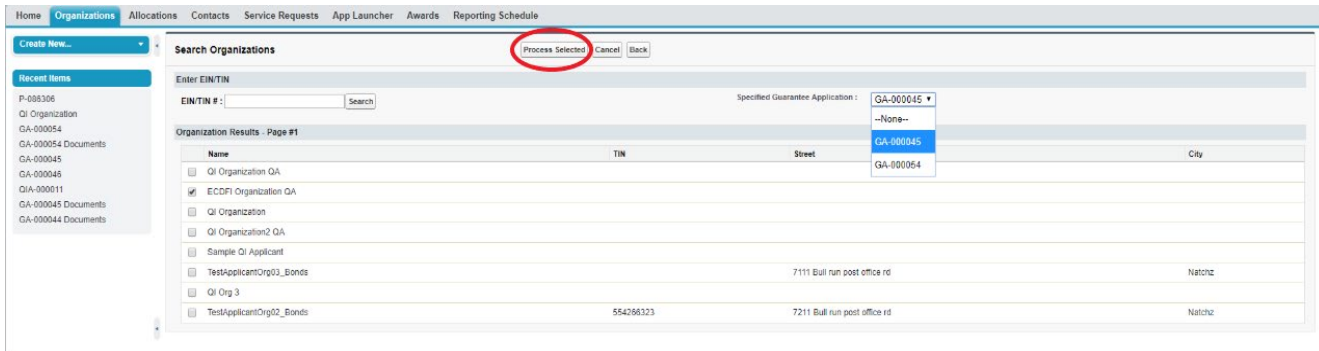


- On the **Associated CDFIs** search page, use the search to find the CDFI Organization(s) that will be applicants on the bond. Select the Organization(s) by using the check boxes to the right.

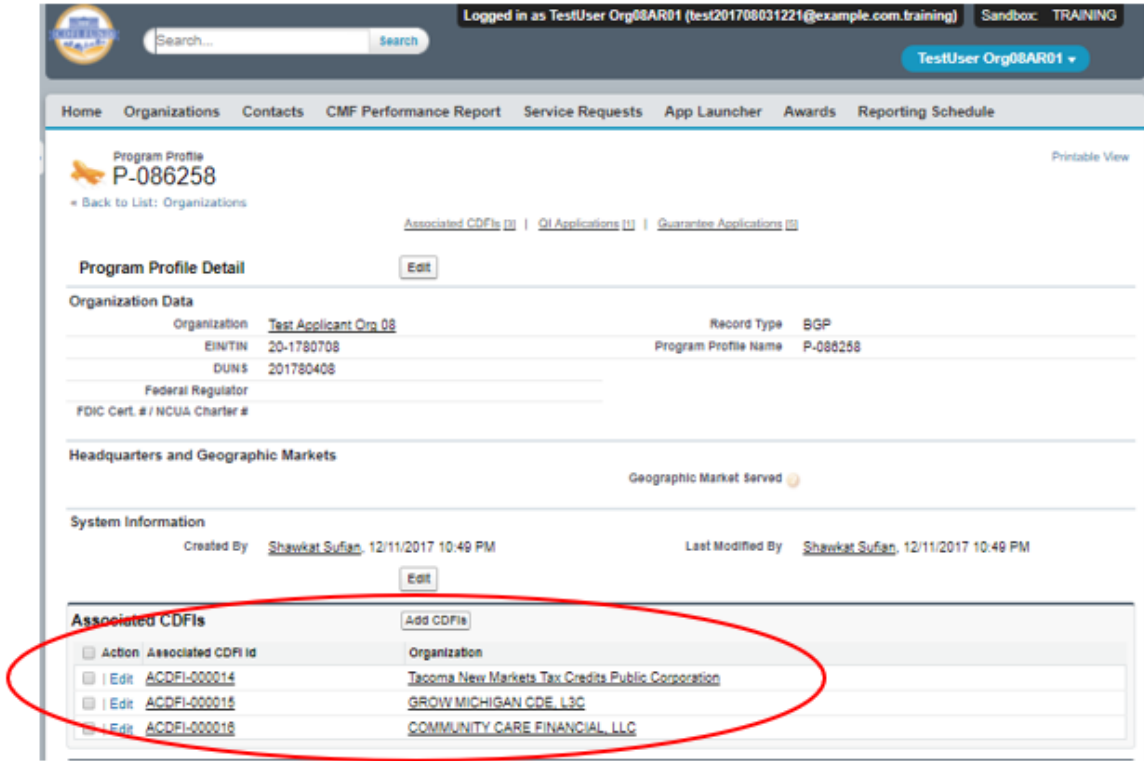
Note: If a QI currently has more than one active Guarantee Application, the QI can use the **Specified Guarantee Application** drop-down menu to select the Associated Guarantee Application for the selected CDFIs. If no choices are made, the CDFIs will be associated with the most recent Guarantee Application created.



5. Click the 'Process Selected' button to add the CDFI(s) to your Program Profile.

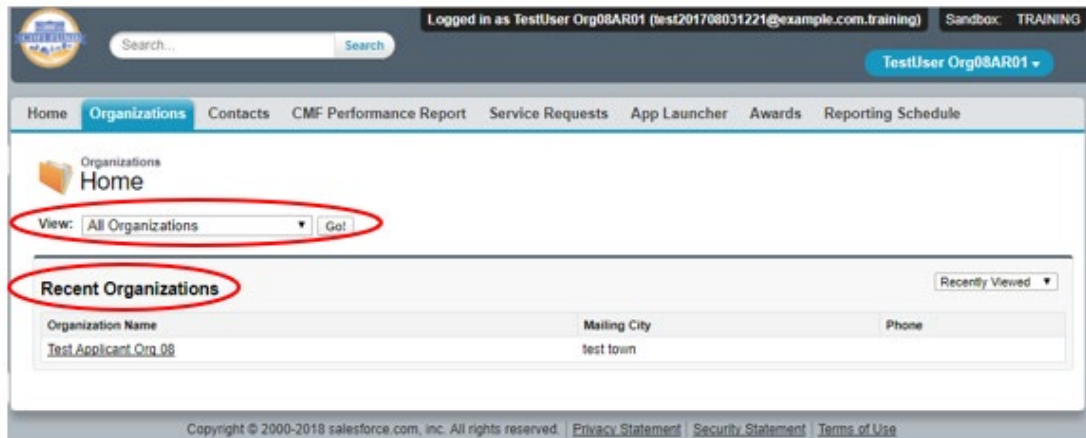


6. Potential ECDFIs listed as Associated CDFIs will be displayed within the Organizations Program Profile. The initial application page for the QI Portion of the Guarantee Application with these Associated CDFIs should be saved prior to a potential ECDFI beginning the ECDFI Portion of the Application, so that the ECDFI Guarantee Application will link to the QI Portion once it is begun and initially saved.



## 5.2. How to create a new Guarantee Application as a QI.

1. Log into the application and navigate to the **Organizations** tab. On the **Organizations** tab, locate and click on your Organization Name.



2. Once on your **Organization** page, navigate to the **Program Profiles** section by clicking on the **Program Profiles** link or scroll down to the section. Within the **Program Profiles** section click on the BGP Program Profile Name link.

Organization  
Test Applicant Org 08

Program Profiles

Organization Detail

Organization Name	Test Applicant Org 08 [View Hierarchy]	Phone	
Parent Relationship		Website	
		EIN/TIN	20-1780708
		DUNS	201780408

Organization Type

Financial Institution Type	Other	Date of Incorporation	3/26/2001
Organization Structure	Non-Profit-501(c)(4)	Financial Activities Start Date	1/31/2015
		Total Asset Size	
		Fiscal Year End Day	31
		Fiscal Year End Month	12

Program Profiles

Action	Record Type	Program Profile Name
E	BGP	P-086258

- On the BGP Program Profile page for your **Organization**, navigate to the **Guarantee Applications** section by clicking on the **Guarantee Applications** link or scroll down to the section. Within the **Guarantee Applications** section click on the 'New Guarantee Application' button.

Program Profile  
P-086258

Guarantee Applications

Program Profile Detail

Organization Data

Organization	Test Applicant Org 08	Record Type	BGP
EIN/TIN	20-1780708	Program Profile Name	P-086258
DUNS	201780408		
Federal Regulator			
FDIC Cert. # / NCUA Charter #			

Headquarters and Geographic Markets

Geographic Market Served

System Information

Created By: Shawkat Sufian, 12/11/2017 10:49 PM

Last Modified By: Shawkat Sufian, 12/11/2017 10:49 PM

Associated CDFIs

Add CDFIs

No records to display

QI Applications

New QI Application

No records to display

Guarantee Applications

New Guarantee Application

- On the New Guarantee Application screen, select the QI Guarantee record type (and not the ECDFI Guarantee type) and click **Continue**.

The screenshot shows the 'New Guarantee Application' screen. At the top, there is a search bar and a navigation menu with items: Home, Organizations, Allocations, Contacts, Service Requests, App Launcher, Awards, Reporting Schedule, and CMF Perform. Below the navigation, the page title is 'New Guarantee Application' and the main heading is 'Select Guarantee Application Record Type'. A sub-heading says 'Select a record type for the new guarantee application.' Below this, there is a form titled 'Select Guarantee Application Record Type' with a dropdown menu for 'Record Type of new record' set to 'QI Guarantee'. There are 'Continue' and 'Cancel' buttons. Below the form, there is a table titled 'Available Guarantee Application Record Types'.

Record Type Name	Description
ECDFI Guarantee	For CDFI Applicants who are not a Qualified Issuer
QI Guarantee	For Applicants who are approved as a Qualified Issuer

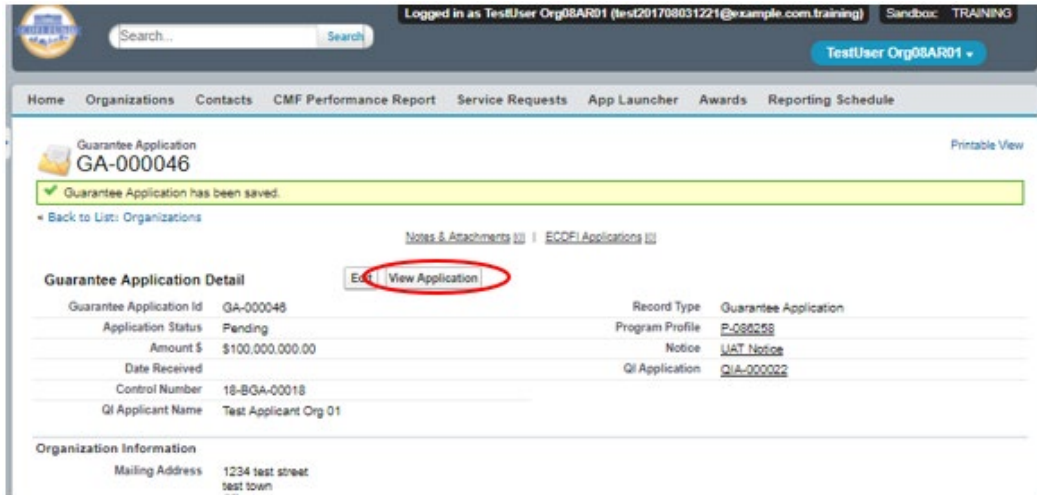
- On the New Guarantee Application edit screen, complete the required fields and click **Save**.

**Tip:** Do not edit the Program Profile field.

The screenshot shows the 'New Guarantee Application' edit screen. At the top, there is a search bar and a navigation menu with items: Home, Organizations, Contacts, CMF Performance Report, Service Requests, App Launcher, Awards, Reporting Schedule. Below the navigation, the page title is 'New Guarantee Application' and the main heading is 'Guarantee Application Edit'. There are 'Save', 'Save & New', and 'Cancel' buttons. Below this, there is a form titled 'Guarantee Application Edit' with a sub-heading 'Information'. The 'Information' section has fields for 'Application Status' (Pending), 'Amount \$' (circled in red), 'Date Received', 'Record Type' (Guarantee Application), 'Program Profile' (P-000250), 'Notice', and 'QI Application'. Below the 'Information' section, there is a section titled 'Organization Information' with fields for 'Applicants Total Assets', 'Minority Depository Institution' (dropdown), and 'Community Bank' (dropdown). Below the 'Organization Information' section, there is a section titled 'Application Contacts' with a field for 'Authorized Representative Name' (circled in red). There are 'Save', 'Save & New', and 'Cancel' buttons at the bottom of the form.

### 5.3. How to provide Application Documents

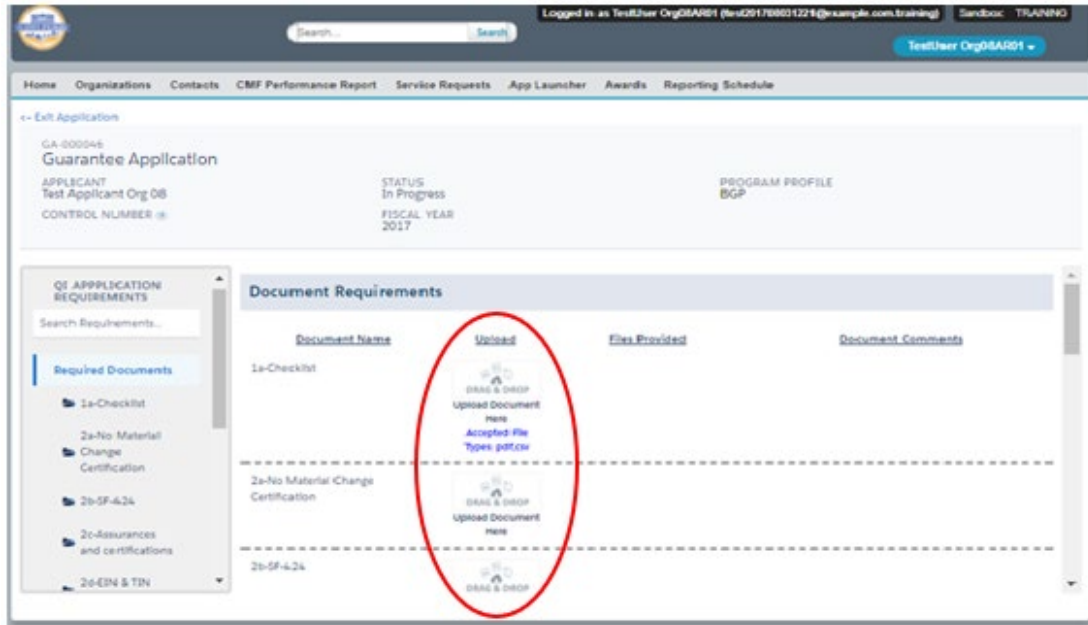
1. On the newly created **Guarantee Application** in AMIS, a QI can review and edit the **Application Contacts**. Documents required from a QI as part of each year's **Guarantee Application** are listed within the 'Guarantee Application' document for that specific fiscal year's Bond Guarantee Application round, which may be viewed on the CDFI Fund's website at <http://www.cdfifund.gov/bond>. Begin providing application documents by clicking on the **'View Application'** button.



2. On the Document portion of the **Guarantee Application**, a QI will see that the left part of the page displays the required documents for the application. On the right side of the page is the drag and drop area. The QI will select the required document from the QI's computer and drag it to the appropriate upload area. For all fields listed as requiring a document, a document must be uploaded. For any document the applicant believes does not apply to its application, a document should be uploaded that states 'Not Applicable'. The type of document required for that field (i.e. '.doc .pdf .xls, etc.) is listed in the published Guarantee Application document referenced above. Only that type of document may be uploaded to that field.

**Tip:** The file size limit is 25MB per file. If your file is larger than 25MB, adjust the file size and upload multiple documents to fulfill the requested document requirement. More than one document may be uploaded to each required document field if necessary.





#### 5.4. How to submit your Guarantee Application as a QI

1. Once you drag and drop the document, it is automatically saved. After all required documents are provided, scroll to the bottom of the page to read the **Attestation** and if prepared to submit, **Submit** the application.

**Attestation**

By selecting the checked box: I hereby consent to conducting this transaction by electronic means, and I hereby agree that I have executed an electronic process that constitutes, and provides the CDFI Fund with, my electronic signature, which shall be treated as an original signature and as having signed this Application, just the same as a pen-and-paper signature; I hereby acknowledge that all information contained in this Application and any attachments or supplements thereto will be subject to disclosure pursuant to the Freedom of Information Act (FOIA) 5 USC 552, et seq.; I hereby certify that all of the information that the Applicant has provided in this Application is true, correct, and complete to the best of my information, knowledge and belief; I hereby certify that the execution and submission of this Application has been duly authorized by the governing body of the Applicant; and hereby certify that I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, title 218, Section 1001).

Please check the box to agree and submit the application.

2. Once you **Submit** your application, the status of the application will be submitted, and you will not be able to provide additional documents. The Control Number will now be visible on your QI Guarantee Application.

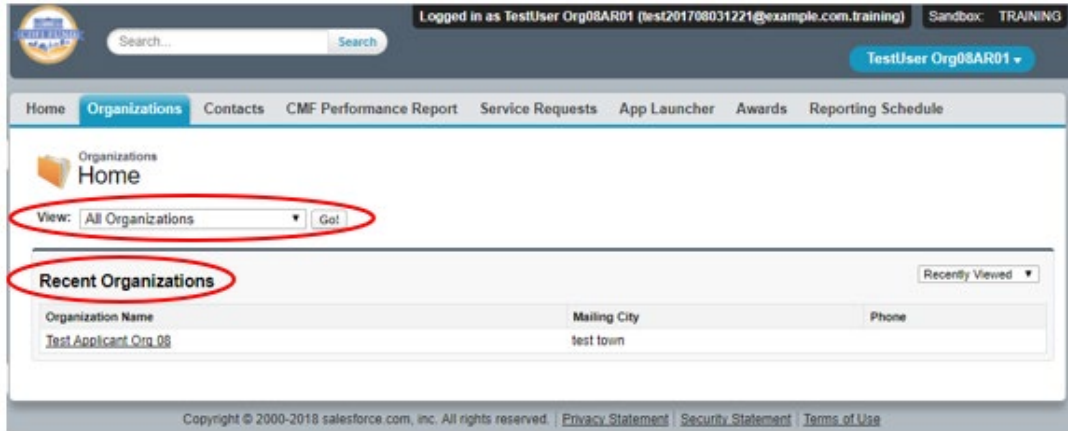
The Authorized Representative and/or Application Point of Contact will receive email correspondence from the system regarding the application status.

## 6. Guarantee Application, ECDFI Portion

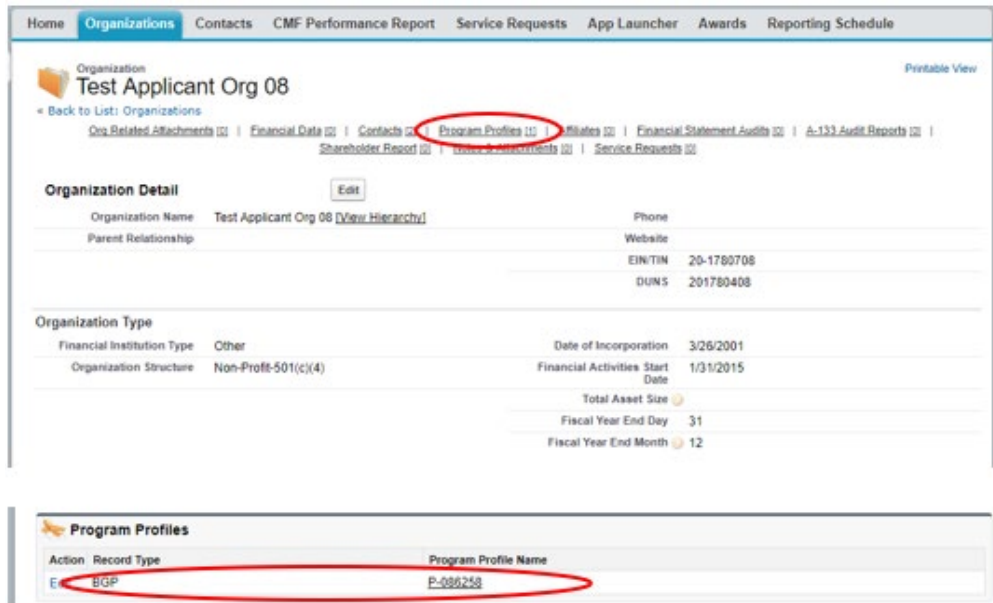
Only a potential Eligible Community Development Financial Institution (ECDFI) applicant may create and submit an ECDFI Portion of the Guarantee Application. An AMIS profile for a CDFI must exist to begin the ECDFI portion of a Guarantee Application.

### 6.1. How to create a new ECDFI Guarantee Application

1. Log into the application and navigate to the **Organizations** tab. On the **Organizations** tab, locate and click on your Organization Name.



- Once on your **Organization** page, navigate to the **Program Profiles** section by clicking on the **Program Profiles** link or scroll down to the section. Within the **Program Profiles** section click on the BGP, Program Profile Name link.



- On the BGP Program Profile page for your **Organization**, navigate to the **Guarantee Applications** section by clicking on the **Guarantee Applications** link or scroll down to the section. Within the **Guarantee Applications** section, click on the 'New Guarantee Application' button.

Program Profile P-086258

Associated CDFIs (0) | QI Applications (0) | **Guarantee Applications (0)**

**Program Profile Detail** [Edit]

**Organization Data**

Organization	Test Applicant Org 08	Record Type	BGP
EIN/TIN	20-1780708	Program Profile Name	P-086258
DUNS	201780408		
Federal Regulator			
FDIC Cert. # / NCUA Charter #			

**Headquarters and Geographic Markets**

Geographic Market Served

**System Information**

Created By: Shawkat Sufian, 12/11/2017 10:49 PM | Last Modified By: Shawkat Sufian, 12/11/2017 10:49 PM

[Edit]

**Associated CDFIs** [Add CDFIs]  
No records to display

**QI Applications** [New QI Application]  
No records to display

**Guarantee Applications** [New Guarantee Application]

- On the New Guarantee Application screen, select the ECDFI Guarantee (and not the QI Guarantee) record type and click **Continue**.

New Guarantee Application

Select Guarantee Application Record Type

Select a record type for the new guarantee application.

**Select Guarantee Application Record Type**

Record Type of new record: ECDFI Guarantee ▼

[Continue] [Cancel]

**Available Guarantee Application Record Types**

Record Type Name	Description
ECDFI Guarantee	For CDFI Applicants who are not a Qualified Issuer
QI Guarantee	For Applicants who are approved as a Qualified Issuer

- On the New Guarantee Application edit screen, complete the required fields and click **Save**.

**Tip:** Do not edit the Program Profile field.

Guarantee Application Edit

Save Save & New Cancel

Information ! - Required Information

Application Status Pending

Amount \$

Date Received

Record Type ECDFI Application

Program Profile ! P-086258

Notice

QI Guarantee Application

Associated CDFI

Organization Information

Applicants Total Assets

Minority Depository Institution --None--

Community Bank --None--

Application Contacts

Authorized Representative Name

Save Save & New Cancel

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## 6.2. How to provide Application Documents

1. On the newly created **ECDFI Guarantee Application**, once saved, you can review and edit the **Application Contacts**. Begin providing application documents by clicking on the 'View Application' button.

Note the QI for the particular Guarantee Application should show up as linked in the right portion of the screen. ***If this field shows a QI name that is different than the one intended, contact the Help Desk to have the correct one placed in the field before submitting the application as described below.***

Guarantee Application GA-000047 Printable View

Guarantee Application has been saved.

Back to List: Organizations

Notes & Attachments

Guarantee Application Detail View Application

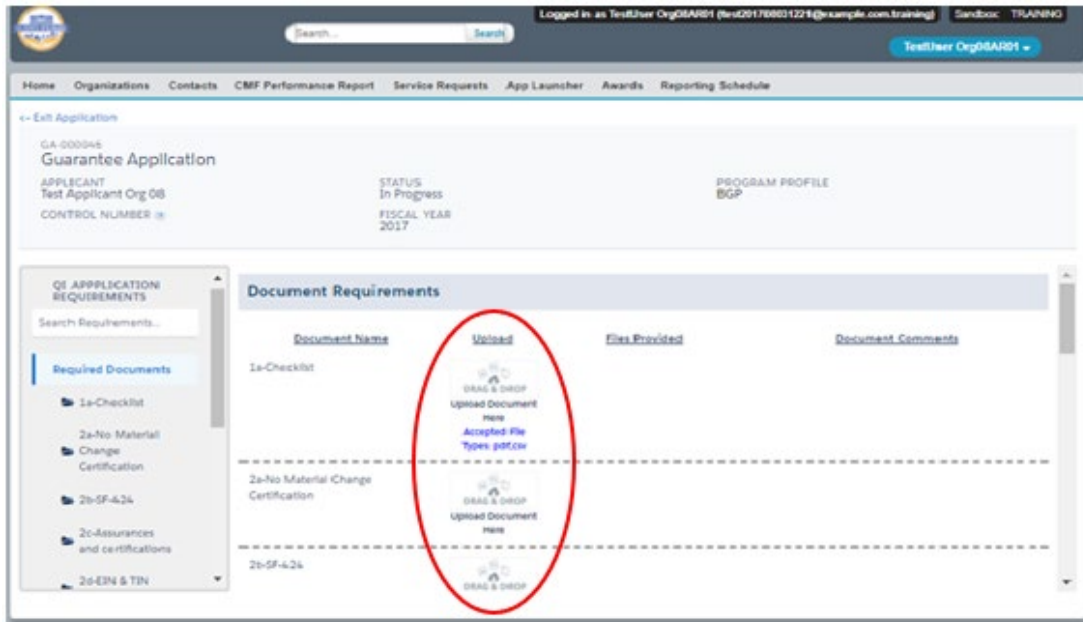
Guarantee Application Id	GA-000047	Record Type	ECDFI Application
Application Status	Pending	Program Profile	P-086258
Amount \$	\$100,000,000.00	Notice	UAT Notice
Date Received		QI Guarantee Application	<span style="color: red;">!</span> GA-000048
Control Number	18-BGA-00019	QI Applicant Name	Test Applicant Org 01
		Associated CDFI	ACDFI-000001

Organization Information

Mailing Address 1234 test street  
test town

- Documents required from an ECDFI as part of each year's **Guarantee Application** are listed within the same 'Guarantee Application' document referenced in the QI portion above, for that fiscal year's particular Bond Guarantee Application round, a copy of which may be viewed on the CDFI Fund's website at <http://www.cdfifund.gov/bond>. On the Document portion of the **ECDFI Guarantee Application**, the left pane displays the required documents for the application. On the right side of the page is the drag and drop area. Select the document from your computer and drag it to the appropriate upload area to fulfill that requirement. For all fields listed as requiring a document, a document must be uploaded. For any document the applicant believes does not apply to its application, a document should be uploaded that states 'Not Applicable'. The type of document required for that field (i.e. '.doc .pdf .xls, etc.) is listed in the 'Guarantee Application' document mentioned above. Only that type of document may be uploaded to that field.

**Tip:** The file size limit is 25MB per file. If your file is larger than 25MB, adjust the file size and upload multiple documents to fulfill the requested document requirement. More than one document may be uploaded to each required document field if necessary.



### 6.3. How to submit your ECDFI Guarantee Application

- Once you drag and drop the document, it is automatically saved. After all required documents are provided, scroll to the bottom of the page to read the **Attestation** and if prepared to submit, **Submit** the application.

## Attestation

By selecting the checked box: I hereby consent to conducting this transaction by electronic means, and I hereby agree that I have executed an electronic process that constitutes, and provides the CDFI Fund with, my electronic signature, which shall be treated as an original signature and as having signed this Application, just the same as a pen-and-paper signature; I hereby acknowledge that all information contained in this Application and any attachments or supplements thereto will be subject to disclosure pursuant to the Freedom of Information Act (FOIA) 5 USC 552, et seq.; I hereby certify that all of the information that the Applicant has provided in this Application is true, correct, and complete to the best of my information, knowledge and belief; I hereby certify that the execution and submission of this Application has been duly authorized by the governing body of the Applicant; and hereby certify that I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, title 218, Section 1001).

Please check the box to agree and submit the application.

2. Once you **Submit** your application, the status of the application will show as “Submitted”, and you will not be able to provide additional documents. The Control Number will now be visible on your ECDFI Guarantee Application.

The Authorized Representative and/or Application Point of Contact at the selected QI for this bond guarantee will receive email correspondence from AMIS regarding the application status.